

(IN COMPANY LETTERHEAD)

DATE \_\_\_\_\_

**MR. LORETO B. SORIANO**

President

LBS e-Recruitment Solutions Corporation  
Rooms M3, M4 and M5 Gochangco Building  
T.M. Kalaw cor M.Y. Orosa Sts  
Ermita, Manila, Philippines

Subject : **DEMAND LETTER**

Gentlemen,

You are hereby authorized to recruit on our behalf following Filipino Workers and send them as early as possible:

QUANTITY	POSITION	SALARY
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transport to and from work and accommodations will be provided. All other terms and condition as per \_\_\_\_\_ (country) \_\_\_\_\_ Laws.

Other benefits:

Very truly yours,

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Company : \_\_\_\_\_